

## RIDGE VINEYARDS JOB DESCRIPTION

**Position Title:** Maintenance and Production Lead  
**Reports To:** Head Winemaker, COO  
**Category:** Full Time, Non-exempt

### Summary

Ridge Vineyards is looking for an individual experienced in Winery Equipment and Systems Operations to join the Production Team at our Healdsburg winery.

### Essential Duties

- Ensure smooth operation of one bottling line including maintenance, troubleshooting and basic repairs.
- Maintain/troubleshoot winery equipment such as pumps, crush equipment, and presses. Perform basic repairs/coordinate major repairs with outside vendors.
- Maintain, and troubleshoot all winery systems including air compressor, HVAC equipment, hot water heater, wells/water supply, wastewater, generator, and fire suppression system.
- Logging and reporting for compliance with safety, and water/energy usage regulations.
- Interface with tasting room staff to maintain/repair general systems such as plumbing, lighting, and appliances.
- Purchase and maintain spare parts inventory.

### Qualifications

- 3 years' experience in bottling line operation and winery maintenance.
- Experience with HVAC, backup generators, winery wastewater.
- Strong organizational, problem solving and analytical skills; able to manage priorities and workflow.
- Knowledge of electric systems and experience with basic wiring and electrical troubleshooting.
- Knowledge/experience with plumbing and process piping.
- Basic computer skills such as email, Word.
- Ability to read and understand technical publications, equipment manuals.
- Ability to manage time well exercising good judgement in deciding what maintenance/ repairs to perform, delegate or escalate to outside vendors.
- Welding repair/fabrication skills are a plus.
- Valid driver's license and clean driving record.
- Required to lift equipment up to 60 Lbs.
- Occasional work required at heights.

### RIDGE VINEYARDS, INC.

17100 Montebello Road, Cupertino, CA 95014  
650 Lytton Springs Road, Healdsburg, CA 95448

[www.ridgewine.com](http://www.ridgewine.com)  
408.867.3233  
707.433.7721